



The Association
of Commonwealth
Universities

CALL FOR APPLICATIONS

Using Artificial Intelligence to Strengthen Human Resource Processes in Higher Education Institutions in Kenya

Kibabii University • Kenya Methodist University (KeMU) • Supported by ACU

APPLICATION DEADLINE

30th May 2026
5:00 P.M. EAT

WORKSHOP 1

2nd July 2026
Kenya Methodist University

WORKSHOP 2

10th April 2027
Kibabii University

ABOUT THE PROJECT

Kibabii University and Kenya Methodist University (KeMU), with support from the Association of Commonwealth Universities (ACU), are implementing a project that aims to strengthen Human Resource Management Processes within Higher Education Institutions.

This will be achieved through training that integrates key HRM concepts with practical Artificial Intelligence (AI) applications, building capacity for inclusive, efficient, and transparent recruitment practices.

This project is fully funded by ACU and therefore participants will not be expected to seek for any other financial support from their institutions.

TRAINING METHODOLOGY

A blended learning approach combining online and in-person workshops:

- ✓ Case studies & practical scenarios from real HR work environments
- ✓ 20 participants from diverse institutions and regions
- ✓ Exchange of challenges and best practices among HR professionals

WHO SHOULD APPLY?

Mid-level HR managers and administrative staff in higher education:

- ✓ Min. 3 years in an administrative/personnel management role
- ✓ Heads of central departments: HR, Planning, Estates, Finance (excluding academic units)
- ✓ Bachelor's degree in HRM or a related field
- ✓ Strong proficiency in English — written and spoken
- ✓ Preference given to university leadership positions

HOW TO APPLY

Provide:

- ✓ Completed online application form
- ✓ Letter of Motivation (signed and dated PDF)
- ✓ Letter of Recommendation from university management on official letterhead
- ✓ Current Resume

All information provided will be treated with strict confidentiality.

The two workshops are interconnected — participants must attend BOTH sessions.
NOTE: Participants from outside Kenya will ONLY have an option to attend the training online.

APPLY NOW — SPACES ARE LIMITED

Deadline: **30th May 2026 at 5:00 P.M. EAT**

[CLICK HERE TO APPLY](#)

Association of Commonwealth Universities • Kibabii University • Kenya Methodist University
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