

# KIBABII UNIVERSITY

## OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

### Internal Memo

**From:** Registrar (Academic Affairs)

**Date:** 16<sup>th</sup> March, 2026

**To:** ALL STUDENTS

**Ref:** KIBU/ACA/RAA/CORR.128/VOL.2

**SUBJECT: REQUIREMENTS FOR SITTING EXAMINATIONS IN SEMESTER TWO 2025/2026 ACADEMIC YEAR**

Reference is made on the above subject matter.

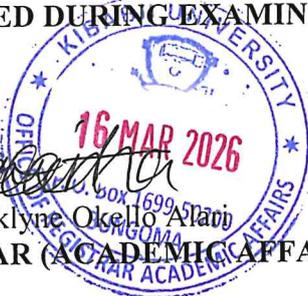
Semester Two Examinations 2025/2026 Academic Year are scheduled to commence on **Monday, 23<sup>rd</sup> March to Thursday 2<sup>nd</sup> April, 2026** for School of Nursing and **Friday, 10<sup>th</sup> April, 2026** and end on **Friday, 24<sup>th</sup> April, 2026**. All students must register and print an examination card. The student portal will be opened for registration of Regular, Special and Supplementary Examinations and closes on **8<sup>th</sup> April, 2026**. Students are guided as follows:

1. All PSSP students (undergraduate and postgraduate) **MUST** clear all the requisite School Fees before registering for examinations.
2. All Government-Sponsored Students in Year Four (4) **MUST** clear all School Fees and register for examinations.
3. All Government Sponsored Students in Year 1, 2 & 3 who successfully applied for funding to clear the expected household fee and register for examinations. Those who did not apply for funding **MUST** clear all fees.
4. Students with Supplementary Examinations **MUST** clear all the required fees, including for the affected course units and register for the specific examination papers.
5. Students with Special Examinations **MUST** clear all requisite fees and register for specific examination papers.

**NOTE that LATE REQUESTS FOR SPECIAL/SUPPLEMENTARY EXAMINATIONS SUBMITTED DURING EXAMINING PERIOD SHALL NOT BE PROCESSED.**

Thank you.

  
Sr. Dr. Jacklyne Okello Alari  
REGISTRAR (ACADEMIC AFFAIRS)



- Copy to:**
- Vice Chancellor
  - DVC (ASA)
  - DVC (AFD)
  - Finance Officer
  - Deans and CoDs
  - In Charge, Students Affairs
  - Security Officer

JOA/lm



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