



KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

CORRECTNESS AND ORDER OF NAME TO APPEAR ON ACADEMIC DOCUMENTS

Please write the correct order and spelling of your **NAME** to appear in the **ACADEMIC CERTIFICATE** and **TRANSCRIPTS** upon graduation. Please **NOTE** that the names to appear in the academic certificate must be names appearing on your other academic certificate/results slip used for admission to the University. The University will not accept responsibility for **OMISSIONS, ERRORS or WRONG ORDER or SPELLING** of name on the University academic documents.

CONFIRM THE ORDER OF NAMES BY WRITING IN CAPITAL LETTERS OF THE ALPHABET

.....
First (part)	Second (part)	Third (part)	Fourth (part)

Registration No..... Faculty/School Name:.....

Degree/Diploma & Specialization/Option:.....
e.g: Bachelor of Commerce (Purchasing & Supply Chain Management Option)

ID/PP No.:.....Gender (M/F): Nationality..... Email Address:

Cell Phone No:.....Address:County:.....

Signature of Applicant Sign:..... Date:

Dean of Faculty/School Sign:..... Date: Stamp:

N/B: Attach a copy your previous academic certificate (KCPE, KCSE and 1st Degree, 2nd Degree) used for admission.

