



KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

From: Registrar (AA)

Date: 7th January, 2024

To: 9TH GRADUATION GRADUATES

Ref: KIBU/ACA/GCPAC/CORR.45/VOL.5

RE: SCHEDULE FOR COLLECTION OF CERTIFICATES AND TRANSCRIPTS

This is to inform **ALL Postgraduates who were awarded Postgraduate Diplomas, Conferred Masters and PhD Degrees on 22nd November, 2024** of the schedule for collection of Academic Certificates and Transcripts. That the academic papers shall be issued from **9:00a.m. to 4:30p.m.**

Please **NOTE** the following:

- (i) Clear all outstanding fees.
- (ii) Present yourself in person with the following documents:
 - a) Original National ID/Passport.
 - b) Original Student ID Card.
 - c) Online Clearance Certificate.

The Certificates and Transcripts will be issued **from the Registrar, Academic Affairs Office.**

S/No.	DATES	FACULTY/SCHOOL (PROGRAMMES)	SERIAL NO.
1.	Thursday 9 th January, 2025 and Friday 10 th January, 2025	SCHOOL OF GRADUATE STUDIES (SGS) - Doctor of Philosophy (PhD) - Masters - Post Graduate Diploma	1 to 102

Thank you.

Sr. Dr. Jacklyne Okello Alari

REGISTRAR, ACADEMIC AFFAIRS

- Copy to:**
- Vice Chancellor
 - DVC, ASA
 - DVC, AFD
 - Deans & CoDs
 - Security Officer



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Knowledge for Development