KIBABII UNIVERSITY

DIRECTORATE OF TECHNICAL VOCATIONAL EDUCATION AND TRAINING

INTERNAL MEMO

From: Registrar AA

Date: 15ᵗʰ January, 2025

To: ALL TVET STUDENTS

Ref: KIBU/ACA/TVET/CORR:122/VOL.1

SUBJECT: REGISTRATION FOR THE MARCH 2025 TVETCDACC EXAMS

This is to notify all TVET students that the TVET-CDACC portal will be opened on **15ᵗʰ February 2025** for registration of candidates for the March 2025 exams series. Kindly note that for student to be registered for the March 2025 CDACC examinations, they should have cleared tuition fees, paid CDACC examination fee and have all the continuous assessment marks (CATs and practicals) in the portal.

Students should have cleared tuition and examination fees as follows:
1) 2022/2023 students – should clear fees for the 2 years of study
2) 2023/2024 students – should clear fees for Year 2, term 1.
3) 2024/2025 students – should clear fees for Year 1, term 1 (September –December 2024)
4) In addition, students are supposed pay CDACC examination fee as follows: **Kshs.1, 000.00** per unit for the basic/common units and **Kshs. 1,500.00** Per unit for the core units.

A student can register up to a maximum of 8 units per exam series.

Please ensure you have done all the Continuous Assessments (CATs and practicals) for each unit. Any gap in the internal assessment mark sheet will lead to declaration of Course Requirements Not Met **(CRNM)** on your overall results.

Sr. Dr. Jacklyne Okello Adari
REGISTRAR (ACADEMIC AFFAIRS)

Copy to:
- Vice Chancellor
- DVC (ASA)
- Director, TVET
- Deans and CoDs