

KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

Internal Memo

From: Registrar (Academic Affairs)

Date: 22nd August, 2024

To: First Year Students 2024/2025

Ref: KIBU/ACA/CORR.15/VOL I

**Subject: APPLICATION FOR CHANGE OF PROGRAMME –
2024/2025 ACADEMIC YEAR**

The above subject refers.

This is to inform all new students of the start of the process for **CHANGE OF PROGRAMME**. All new students who wish to change their academic programme should confirm their qualification status on their respective KUCCPS portal (<https://students.kuccps.net/login/>). If you meet the criteria provided, then obtain and fill the **Inter-Faculty Transfer Application Form**; the form could be downloaded from the University Website. The duly filled forms should be submitted to the Admissions Office.

Please note that the **closing date** for the submission of the application forms is Wednesday **4th September, 2024** at 5:00 p.m.

Thank you.



Sr. Dr. Jacklyne Okello Alari
REGISTRAR (ACADEMIC AFFAIRS)

Copy to:

- Vice Chancellor
- Deputy Vice Chancellor (ASA)
- Deans of Schools/Faculties
- CODs

