



Date: 26<sup>th</sup> January, 2024

**KIBABII UNIVERSITY**

**INTERNAL ADVERTISEMENT FOR TEACHING VACANCIES**

Pursuant to Part V Section 35 of the Universities Act 2012, Part IV Section 23 of the Kibabii University Charter, 2015 and Kibabii University Statutes 2021, the University invites applications from suitably qualified applicants for the following vacant positions:

TEACHING POSITIONS				
S/No.	Designation	Grade	Advert No.	No. of Posts
1.	Lecturer/ Research Fellow (Criminology)	AC 12	KIBU/ACA/10/2024	1
2.	Lecturer/Research Fellow (Agricultural Education and Extension)	AC 12	KIBU/ACA/11/2024	1
3.	Tutorial/Junior Research Fellow (Information Technology)	AC 11	KIBU/ACA/12/2024	1
Sub-Total				3

**A. TEACHING POSITIONS**

**1. LECTURER/RESEARCH FELLOW, GRADE AC 12 - TWO (2) POSITIONS**

**Requirements for Appointment**

**For appointment to this grade, a candidate must have:**

- PhD or equivalent degree qualification (*or a Master's degree qualification in special cases*) in the relevant area from a recognized/accredited University;
- A minimum of 24 publication points, of which sixteen (16) should be from refereed journal papers;
- Be registered or registerable with the relevant professional body (where applicable); and
- Demonstrated merit and ability as reflected in work performance and results.

**Duties and Responsibilities**

- Lecturing in area of specialization in accordance with the syllabus;
- Coordinating course projects and practical work;
- Preparing teaching/learning materials;
- Setting, invigilating and marking examinations/assignments;
- Carrying out research work in relevant field or specialization;
- Preparing students progress reports;



**Kibabii University ISO 9001:2015 Certified**  
Knowledge for Development

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- vii. Developing proposals for research funding;
- viii. Writing journal articles and books;
- ix. Presenting academic papers in conferences/seminars/workshops or symposia;
- x. Developing and reviewing academic programmes/curricula; and
- xi. Supervising Tutorial/Junior Research Fellows and students.

## 2. TUTORIAL/JUNIOR RESEARCH FELLOW, GRADE AC 11 – ONE (1) POSITION

### Requirements for Appointment

For appointment to this grade, an officer must have:-

- i. Master's degree from an accredited and recognized University in the relevant field;
- ii. Bachelor's degree from accredited and recognized University in the relevant field;
- iii. Be registered or registerable with the relevant professional body (where applicable); and
- iv. Registerable for a Doctor of Philosophy (PhD) or equivalent Doctoral degree qualification.

### Duties and Responsibilities

- i. Lecturing in area of specialization in accordance with the curriculum up to Bachelor's level;
- ii. Preparing teaching/learning materials;
- iii. Setting, invigilating and marking examination/assignments;
- iv. Carrying out research work under the guidance and supervision of a Senior Lecturer.
- v. Preparing students progress reports; and
- vi. Preparing publications and/or books.

### Terms and Conditions

In accordance with Kibabii University Charter and Statutes, Lecturers/Research Fellow positions shall hold office **on permanent and pensionable terms** and Tutorial Fellow position on a **one (1) year contract** renewable subject to satisfactory performance in accordance with the terms and conditions of service as approved by University Council from time to time.

### How to Apply

**ONLY Kibabii University staff on Permanent and Contract Terms** are required to apply for advertised positions. Each application shall be accompanied by detailed curriculum vitae, copies of relevant academic and professional certificates, national identity card or passport, testimonials and other relevant supporting documents.

A letter of recommendation from the Chairperson/Head of Department on the applicant's professional experience and character in general should be sent to the address below.

All applicants should be clearly marked with the referenced number of the advertised position and submitted as follows:

1. Three (3) Hard Copies; and



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2. Electronic scanned copies in PDF format (as one running document) to be sent to the following e-mail [recruitment@kibu.ac.ke](mailto:recruitment@kibu.ac.ke)

Applications must be submitted on or before **Friday 2<sup>nd</sup> February, 2024** and be addressed to:

**The Vice Chancellor, Kibabii University,**

**P.O. Box 1699 - 50200,**

**Bungoma**

**OR**

**Dropped at:-**

**Kibabii University – Main Campus**

**Administration Registry, Third Floor Room ADA 307**

***Please Note:***

- Kibabii University is an equal opportunity employer. **WOMEN, MARGINALIZED AND PERSONS LIVING WITH DISABILITY are encouraged to apply.**
- The University does not charge any fee for the whole recruitment and selection exercise.
- Any form of canvassing will lead to automatic disqualification of the applicant.
- Only shortlisted candidates will be contacted.

