

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

Internal Memo

From: Deputy Registrar (Academic Affairs)

Date: 20th September, 2023

To: First Year Students

Ref: KIBU/ACA/CORR.15/VOL I

RE: APPLICATION FOR INTER/INTRA-FACULTY/SCHOOL TRANSFER/CHANGE OF PROGRAMME

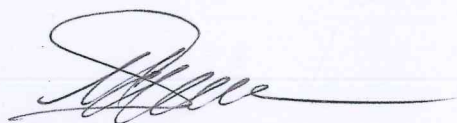
The above subject refers.

This is to inform all new students of the start of the process of inter/intra faculty/school transfer or change of programme. All new students who wish to change their academic programme should confirm their qualification status on their respective KUCCPS portal (<https://students.kuccps.net/login/>) and complete the **Application Forms**.

The Completed application forms should be submitted at the Admissions and Students Registry **Office Room ABB001**.

Please follow the steps for application for the change of programme on the attached document.

The **closing date** for the submission of the application forms will be **Friday 6th October 2023**.



Michael S Maleche

Deputy Registrar, Academic Affairs

Copy to:

Ag. Deputy Vice Chancellor (ASA)
Deans and CODs



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