

KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

From: Registrar, (AA)

Date: 17th January, 2023

To: All prospective Graduands (2021/2022)

Ref: KIBU/ACA/ADM.06/Vol.3

RE: CONFIRMATION OF CORRECTNESS AND ORDER OF NAMES

This is to inform All Final Year Students intending to Graduate in March 2023 to fill the **ORDER OF NAMES FORMS**.

Each student is supposed to confirm the **correctness and order of names** to appear in the final Academic Certificate and Transcripts. Please note that you **MUST** attach a photocopy of the National ID Card (or Country Passport). The Order of Names Form can be downloaded from the KIBU website <https://kibu.ac.ke/kibu-forms/>

The Completed Order of Names Forms should be submitted at your respective Faculties/Schools not later than **31st January, 2023 at 4.00pm**.



Prof. Ernest S. Mohochi

REGISTRAR (ACADEMIC AFFAIRS)



- Copy to:**
- Vice Chancellor
 - Deputy Vice Chancellor (ASA)
 - All Faculties & Schools
 - All Notice Boards



Kibabii University ISO 9001:2015 Certified

Knowledge for Development