

KIBABII UNIVERSITY
ACADEMIC AFFAIRS DEPARTMENT

INTERNAL MEMO

From: Registrar AA

Date: 13th June, 2022

To: All Chairpersons of Departments

Ref: KIBU/ACA/EXA/REG/001

SUBJECT: TEMPORARY SUSPENSION OF ISSUANCE OF TRANSCRIPTS AND CERTIFICATES

The exercise of collection of Certificates and Transcripts for all KIBU graduates who were awarded Certificates and Diplomas or conferred Degrees on 25th March, 2022 commenced on Monday 11th April, 2022 and ended on Thursday 9th June, 2022 as per the official schedule.

We wish to inform those who have not collected their documents that we have suspended the issuance temporarily from Wednesday 15th June, 2022 to Monday 27th June, 2022. This is to allow the offices concerned to prepare for the 2nd Internal QMS Audit and attend to urgent pending University matters.

Sorry for any inconvenience caused.

Please comply.


Prof. E. S. Mohochi

REGISTRAR (ACADEMIC AFFAIRS)



- Copy to:**
- Vice Chancellor
 - Ag. Deputy Vice Chancellor (ASA)
 - Deputy Vice Chancellor (AFD)
 - Deputy Vice Chancellor (PPRI)



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Knowledge for Development