

KIBABII UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)
INTERNAL MEMO

From: Registrar (Academic Affairs)

Date: 27th June, 2022

To: All Students

Ref: KIBU/ACA/CORR.21/VOL.2

**SUBJECT: SPECIAL/SUPPLEMENTARY EXAMINATIONS FOR THE
2021/2022 ACADEMIC YEAR**

The forthcoming Special/Supplementary examinations are scheduled between 15th July, 2022 and 29th July, 2022.

We wish to remind all students that they will not be permitted to proceed to the next year of study without having satisfied the entire Examination Requirements of the current Academic Year, as stipulated in Students' Handbook Section 14.4.

The requirements include sitting and passing examinations in all courses for which you are registered.

In view of the above students with pending Special/Supplementary examinations are advised to apply to clear them in the forthcoming examination session by completing the relevant forms on time. **Kindly observe the following:** -

1. All students must complete payment of fees and have **no fee balance**.
2. All students sitting for Supplementary Examination must pay accordingly.
3. A copy of duly signed and approved application form for Special/Supplementary Examinations should be taken to the Faculty/School for registering/booking in order to appear in the examination attendance list.
4. Have a duly signed application form for Special/Supplementary Examinations during the exams.
5. All candidates must observe Examination Rules and Regulations.

Please comply.



Prof. Ernest S. Mohochi

REGISTRAR (ACADEMIC AFFAIRS)



- Copy to:**
- Vice Chancellor
 - Deputy Vice Chancellor (ASA)
 - Deputy Vice Chancellor (AFD)
 - Deputy Vice Chancellor (PPRI)
 - Deans/CODs

