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| **KIBABII UNIVERSITY – ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS** |
| **ISSUED FOR USE IN 2018** | **COMPLAINTS REGISTER** | **REF: KIBU-MR-F-00** |



**KIBABII UNIVERSITY MANAGEMENT REPRESENTATIVE**

**COMPLAINTS REPORTING FORM**

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| No | DateReceived | Name | Complaint issue | Root Cause | Action Taken | ActionDate | Status (Resolved, orPending) |
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| **Approved by**: Prof. Donald SiambaManagement Representative | **Sign:** | **Date:** |
| **Authorized by**: Prof. Isaac Ipara OdeoVice Chancellor | **Sign:** | **Date:** |