



# KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

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## SUMMARY OF BIO DATA EXCEL SHEET AND DIGITAL PHOTO (JPG)

As a way of assisting Kibabii University capture your personal information in our computer system before you report to the University, we request ALL New Students to provide the following information and send it to email indicated below:

1. Complete the attached Excel Sheet document - **Summary of Bio Data Excel Sheet**. Indicate the personal information and send the completed excel sheet to the Admissions Office email address.
2. Take a **coloured Passport Sized DIGITAL PHOTO** in **JPG (JPEG)** format. Give the digital photo the title of your registration number e.g. EDA-0001-20, or BCO-0015-20 or SMA-0210-20 etc. Then send to the Admission Office email address

**Send to email:**

**[admissions@kibu.ac.ke](mailto:admissions@kibu.ac.ke)**