

KIBABII UNIVERSITY

OFFICE OF THE DEPUTY REGISTRAR (ACADEMIC AFFAIRS)

INTERNAL MEMO

From: Deputy Registrar (AA)

Date: 1st August, 2018

To: ALL STUDENTS

Ref: KIBU/ACA/CORR.69/VOL.1-2014

RE: REGISTRATION FOR SPECIAL/SUPPLEMENTARY EXAMINATIONS 2017/2018 ACADEMIC YEAR

This is to inform All Students that the **Special/Supplementary Examinations** for the 2017/2018 Academic Year is scheduled to be held from **Monday, 1st October 2018 to Friday 12th October 2018**.

ALL STUDENTS with pending examinations are informed to **REGISTER AFRESH** by downloading the respective application forms for either Special or Supplementary Examinations from the **KIBU Website <http://www.kibu.ac.ke>**. The registration forms should be submitted for processing by **Monday, 27th August, 2018**.

Please **NOTE** the following:

1. **Special Examinations** are strictly for those students who had valid reasons to have missed the Regular examination i.e. financial, medical or compassionate reasons.
2. Applicants for the **Supplementary Examinations** must pay the supplementary fee of Kshs 500/= per course for undergraduate and Kshs 1,000/= per course for graduate students as per the University Examinations Handbook.

Students with undone examinations for previous academic years **MUST** sit these special/supplementary examinations to **UPDATE their academic records** before proceeding to the next academic year.



M. S. Maleche

Deputy Registrar (Academic Affairs)



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