



# KIBABII UNIVERSITY

## ANNOUNCEMENT OF THE 2<sup>ND</sup> GRADUATION CEREMONY

### 1. DATE

Kibabii University wishes to inform **All** candidates who qualified for conferment of various Degrees and award of Diplomas and Certificates at **Kibabii University** in the **2016/2017 academic year** that the **Graduation Ceremony** will take place on **Thursday, 21<sup>st</sup> December 2017** starting at **8.00 a.m.** at the Graduation square. **ALL GRADUANDS AND GUESTS SHOULD BE SEATED BY 8.00 a.m.**

### 2. CLEARANCE

All qualified candidates are requested to clear with the University prior to confirmation of inclusion of their names on the graduation list by **Monday 18<sup>th</sup> December 2017**. The clearance process will entail the submission of a copy of your National Identity Card, whose names will appear on the academic certificate.

### 3. REHEARSAL

All graduands who wish to participate in the ceremony must attend the rehearsal at the University Graduation Square on **Wednesday, 20<sup>th</sup> December 2017 at 9.30 a.m.** Graduands should be in full Academic Regalia and be seated by **9.30 a.m.**

### 4. ACADEMIC REGALIA

All graduands will be required to be in full academic regalia during the ceremony. The academic regalia will be available for hire as from **Tuesday, 19<sup>th</sup> December 2017 to Wednesday, 20<sup>th</sup> December 2017** at the Programmes Office (NB: There will be no hiring of academic regalia after the stipulated deadline).

The Academic Regalia **MUST** be returned to the University on or before **Thursday, 4<sup>th</sup> January 2018**. Those who fail to return the regalia by the indicated date will attract a penalty of **Kshs. 500/= (Kenya Shillings five hundred only) per day**.

### 5. FEES

All the candidates who wish to graduate must clear all their **FEES Arrears** and clear with relevant offices by **Monday, 18<sup>th</sup> December 2017**. No student will be allowed to Graduate with a fees arrears.

### 6. CHARGES

A mandatory non-refundable graduation fee must be paid on or before **Monday, 18<sup>th</sup> December 2017** to the respective University bank accounts:

S/No.	Bank	Branch	Account No.
1	Equity Bank	Bungoma	0480261211508
2	Family Bank	Bungoma	0077000029979
3	Standard Chartered Bank	Bungoma	102028272100
4	Kenya Commercial Bank	Bungoma	1137408375
5	National Bank of Kenya	Bungoma	1001076872600
6	Cooperative Bank of Kenya	Bungoma	01129669927300

The following are mandatory **graduation charges in Kenya Shillings** for various categories of graduands:

S/No.	Award of	Graduation Fees (Mandatory)	Hire of Academic Regalia Fee	Total Graduation Charges
1	Doctoral	4,000.00	2,000.00	6,000.00
2	Masters & PGD	3,500.00	1,500.00	5,000.00
3	Bachelors	3,500.00	1,000.00	4,500.00
4	Diploma	2,500.00	500.00	3,000.00
5	Certificate	2,500.00	500.00	3,000.00

**7. ALUMNI FEE AND ALUMNI ASSOCIATION MEETING**

All candidates **MUST** pay a mandatory **ALUMNI FEE OF KSHS. 1,000** together with the graduation charges. An Alumni Meeting will be held on the rehearsal day on **Wednesday, 20<sup>th</sup> December 2017 at 1.00 p.m.** at the **Auditorium B** immediately after rehearsal.

**8. ENQUIRIES**

For more information, please contact the officer indicated below and/or visit the University website.

Deputy Registrar (Academic Affairs)  
Kibabii University  
P.O. Box 1699 – 50200  
BUNGOMA  
Tel: 0202028660/0708085934  
Website: [www.kibu.ac.ke](http://www.kibu.ac.ke)  
Email: [enquiries@kibu.ac.ke](mailto:enquiries@kibu.ac.ke)

**This advert can also be accessed on the university website: [www.kibu.ac.ke](http://www.kibu.ac.ke)**