



KIBABII UNIVERSITY

ANNOUNCEMENT OF THE 2ND GRADUATION CEREMONY

1. DATE

Kibabii University wishes to inform **All** candidates who qualified for conferment of various Degrees and award of Diplomas and Certificates at **Kibabii University** in the **2016/2017 academic year** that the **Graduation Ceremony** will take place on **Thursday, 21st December 2017** starting at **8.00 a.m.** at the Graduation square. **ALL GRADUANDS AND GUESTS SHOULD BE SEATED BY 8.00 a.m.**

2. CLEARANCE

All qualified candidates are requested to clear with the University prior to confirmation of inclusion of their names on the graduation list by **Monday 18th December 2017**. The clearance process will entail the submission of a copy of your National Identity Card, whose names will appear on the academic certificate.

3. REHEARSAL

All graduands who wish to participate in the ceremony must attend the rehearsal at the University Graduation Square on **Wednesday, 20th December 2017 at 9.30 a.m.** Graduands should be in full Academic Regalia and be seated by **9.30 a.m.**

4. ACADEMIC REGALIA

All graduands will be required to be in full academic regalia during the ceremony. The academic regalia will be available for hire as from **Tuesday, 19th December 2017 to Wednesday, 20th December 2017** at the Programmes Office (NB: There will be no hiring of academic regalia after the stipulated deadline).

The Academic Regalia **MUST** be returned to the University on or before **Thursday, 4th January 2018**. Those who fail to return the regalia by the indicated date will attract a penalty of **Kshs. 500/= (Kenya Shillings five hundred only) per day**.

5. FEES

All the candidates who wish to graduate must clear all their **FEES Arrears** and clear with relevant offices by **Monday, 18th December 2017**. No student will be allowed to Graduate with a fees arrears.

6. CHARGES

A mandatory non-refundable graduation fee must be paid on or before **Monday, 18th December 2017** to the respective University bank accounts:

S/No.	Bank	Branch	Account No.
1	Equity Bank	Bungoma	0480261211508
2	Family Bank	Bungoma	0077000029979
3	Standard Chartered Bank	Bungoma	102028272100
4	Kenya Commercial Bank	Bungoma	1137408375
5	National Bank of Kenya	Bungoma	1001076872600
6	Cooperative Bank of Kenya	Bungoma	01129669927300

The following are mandatory **graduation charges in Kenya Shillings** for various categories of graduands:

S/No.	Award of	Graduation Fees (Mandatory)	Hire of Academic Regalia Fee	Total Graduation Charges
1	Doctoral	4,000.00	2,000.00	6,000.00
2	Masters & PGD	3,500.00	1,500.00	5,000.00
3	Bachelors	3,500.00	1,000.00	4,500.00
4	Diploma	2,500.00	500.00	3,000.00
5	Certificate	2,500.00	500.00	3,000.00

7. ALUMNI FEE AND ALUMNI ASSOCIATION MEETING

All candidates **MUST** pay a mandatory **ALUMNI FEE OF KSHS. 1,000** together with the graduation charges. An Alumni Meeting will be held on the rehearsal day on **Wednesday, 20th December 2017 at 1.00 p.m.** at the **Auditorium B** immediately after rehearsal.

8. ENQUIRIES

For more information, please contact the officer indicated below and/or visit the University website.

Deputy Registrar (Academic Affairs)
Kibabii University
P.O. Box 1699 – 50200
BUNGOMA
Tel: 0202028660/0708085934
Website: www.kibu.ac.ke
Email: enquiries@kibu.ac.ke

This advert can also be accessed on the university website: www.kibu.ac.ke