

# KIBABII UNIVERSITY

## OFFICE OF THE DEPUTY REGISTRAR, ACADEMIC AFFAIRS

### INTERNAL MEMO

**FROM:** Deputy Registrar (AA)

**DATE:** 7<sup>th</sup> September 2017

**TO:** ALL STUDENTS LISTED BELOW **REF:** KIBU/ACA/CORR.35/VOL.1 (216)

(a) May 2017 Intake Students

(b) Special/Supplementary Examination Candidates

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#### **RE: CLEARANCE OF FEES AND COLLECTION OF EXAMINATION CARDS**

This is to inform **ALL** the above listed Groups of Students expecting to sit examinations this September, 2017 that Examination Cards will be availed to students who have completed payment of their respective Fees balances or the Supplementary Fees charge.

Examination Cards will be issued from your respective Faculty/School Administrators office on **Friday, 8<sup>th</sup> September 2017**.

In addition, this is to remind **ALL May, 2017 Intake Class Students** to register their Course Units on the ERP System by end of **Friday, 8<sup>th</sup> September 2017** or risk not sitting the examinations.



M. S. Maleche

**DEPUTY REGISTRAR (ACADEMIC AFFAIRS)**

- Copy to:**
- Vice Chancellor
  - Deputy Vice Chancellor (A&SA)
  - Deputy Vice Chancellor (PPR&I)
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