

KIBABII UNIVERSITY

OFFICE OF THE DEPUTY REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

FROM: Deputy Registrar (AA)

DATE: 7th September 2017

TO: ALL STUDENTS LISTED BELOW **REF:** KIBU/ACA/CORR.35/VOL.1 (216)

(a) May 2017 Intake Students

(b) Special/Supplementary Examination Candidates

RE: CLEARANCE OF FEES AND COLLECTION OF EXAMINATION CARDS

This is to inform **ALL** the above listed Groups of Students expecting to sit examinations this September, 2017 that Examination Cards will be availed to students who have completed payment of their respective Fees balances or the Supplementary Fees charge.

Examination Cards will be issued from your respective Faculty/School Administrators office on **Friday, 8th September 2017**.

In addition, this is to remind **ALL May, 2017 Intake Class Students** to register their Course Units on the ERP System by end of **Friday, 8th September 2017** or risk not sitting the examinations.



M. S. Maleche

DEPUTY REGISTRAR (ACADEMIC AFFAIRS)

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 - Deputy Vice Chancellor (PPR&I)
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