

KIBABII UNIVERSITY

OFFICE OF THE DEPUTY REGISTRAR, ACADEMIC AFFAIRS

INTERNAL MEMO

From: Deputy Registrar (AA)

Date: 24th February, 2016

To: ALL STUDENTS

Ref: KIBU/ACA/ CORR.42/VOL.1/72

RE: PAYMENT OF SEMESTER FEES

The University is now in the **Seventh (7th) week of the Semester.**

This is to remind all students who are yet to complete paying their semester fees to do so before the end of the **tenth (10th) week of the semester – Friday 18th March 2016.** We advise you to liaise with your parents/guardians/sponsors to clear the fees balances by this date.

Please note that as per the regulations only those students who have completed their semester fees will be issued with examination cards and will therefore be eligible to sit the end of Semester Examinations.

M.S. Maleche

Deputy Registrar (AA)

Copy to:

- Ag. Vice Chancellor
- Ag. Deputy Vice Chancellor (AR&E)
- Ag. Deputy Vice Chancellor (PA&F)
- All Deans/Directors/ CODs