



KIBABII UNIVERSITY COLLEGE
 DIRECTORATE OF PERFORMANCE CONTRADICTING AND QUALITY ASSURANCE
 EVALUATION FORM FOR SEMINARS, WORKSHOPS AND CONFERENCES

Title:	
Theme:	
Venue:	
Date:	

Section A: General responses

Please indicate your reaction by ticking in the appropriate box (v):

DETAILS	Excellent	Good	Fair	Poor	Don't know
1. Pre-communication					
2. Timing					
3. Suitability of the venue					
4. Coverage and relevance					
5. Practicality					
6. Time keeping					
7. Visual aids and handouts					
8. Presenters knowledge level					
9. Presentation style					
10. Presenters' response to questions					
11. Session chairing					
12. Plenary sessions					
13. Refreshments and interludes					
14. Participants' involvement					
15. The value of the event to you					
16. General satisfaction with the event					

Section B: Comments from all participants

1. What are the three most important things that you learnt during this event?
 - (a) -----
 - (b) -----
 - (c) -----

2. Any other comments / suggestions? -----

THANK YOU FOR YOUR HONEST OPINION

“Promoting Quality Higher Education”