

KIBABII UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

Internal Memo

From: Registrar (Academic Affairs)

Date: 5th January, 2026

To: 10th Graduation Ceremony Graduates

Ref: KIBU/ACA/GCPAC/CORR.45/VOL.5

Subject: 2ND SCHEDULE FOR COLLECTION OF CERTIFICATES AND TRANSCRIPTS

The 2nd Schedule for Collection of Certificates and Transcripts for graduates of the 10th Graduation Ceremony held on 21st November, 2025 from all Faculties/Schools is on Friday 6th February, 2026 from 9:00 a.m. to 4:30 p.m. in the Senate Conference Hall.

You will be required to present yourself in person with the following documents:

- (a) Original National ID/Passport.
- (b) Original Student ID Card.
- (c) Online Clearance Certificate.

Failure to collect the Certificate and Transcripts on the scheduled **Date and Day** shall attract storage fee.

Thank you.



05 JAN 2026
KIBABII UNIVERSITY
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BUNGOMAI

Sr. Dr. Jacklyne Okello Alani
REGISTRAR (ACADEMIC AFFAIRS)

JOA/lm



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