

**KIBABII UNIVERSITY**  
**OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)**

*Internal Memo*

**From:** Registrar (Academic Affairs)

**Date:** 29<sup>th</sup> January, 2026

**To:** 10<sup>th</sup> Graduation Ceremony Graduates

**Ref:** KIBU/ACA/GCPAC/CORR.45/VOL.5

**Subject: POSTPONEMENT OF THE 2<sup>ND</sup> SCHEDULE FOR COLLECTION OF CERTIFICATES AND TRANSCRIPTS**

Due to the unavoidable circumstances the 2<sup>nd</sup> Schedule for Collection of Certificates and Transcripts for graduates of the 10<sup>th</sup> Graduation Ceremony held on 21<sup>st</sup> November, 2025 from all Faculties/Schools has been postponed from Friday 6<sup>th</sup> February, 2026 to Monday 9<sup>th</sup> February, 2026 from 9:00 a.m. to 4:30 p.m. in the Senate Conference Hall.

You will be required to present yourself in person with the following documents:

- (a) Original National ID/Passport.
- (b) Original Student ID Card.
- (c) Online Clearance Certificate.

Failure to collect the Certificate and Transcripts on the scheduled **Date** and **Day** shall attract storage fee.

Sorry for the inconveniences caused.

Thank you.

  
Sr. Dr. Jacklyne Okello  
**REGISTRAR (ACADEMIC AFFAIRS)**



JOA/lm



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