

KIBABII UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

Internal Memo

From: Registrar (Academic Affairs)

Date: 29th January, 2026

To: 10th Graduation Ceremony Graduates

Ref: KIBU/ACA/GCPAC/CORR.45/VOL.5

Subject: POSTPONEMENT OF THE 2ND SCHEDULE FOR COLLECTION OF CERTIFICATES AND TRANSCRIPTS

Due to the unavoidable circumstances the 2nd Schedule for Collection of Certificates and Transcripts for graduates of the 10th Graduation Ceremony held on 21st November, 2025 from all Faculties/Schools has been postponed from Friday 6th February, 2026 to Monday 9th February, 2026 from 9:00 a.m. to 4:30 p.m. in the Senate Conference Hall.

You will be required to present yourself in person with the following documents:

- (a) Original National ID/Passport.
- (b) Original Student ID Card.
- (c) Online Clearance Certificate.

Failure to collect the Certificate and Transcripts on the scheduled **Date and Day** shall attract storage fee.

Sorry for the inconveniences caused.

Thank you.



Sr. Dr. Jacklyne Okiel **REGISTRAR (ACADEMIC AFFAIRS)**

JOA/lm



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