

**KIBABII UNIVERSITY**  
**OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)**

*Internal Memo*

**From:** Registrar (Academic Affairs)

**Date:** 29<sup>th</sup> September, 2025

**To:** Concerned Students

**Ref:** KIBU/ACA/RAA/CORR.128/Vol.2

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**Subject: COLLECTION OF INTER/INTRA-FACULTY/SCHOOL TRANSFER  
OR CHANGE OF PROGRAMME LETTERS**

The above subject refers.

This is to inform students who were successful in the process of Inter/Intra Faculty/School Transfer or Change of Programme that they can pick up their letters from Monday, 29<sup>th</sup> September, 2025 to Wednesday, 1<sup>st</sup> October, 2025 in the Admissions and Students Registry Office, **Room ABB 001**.

Thank you

  
Sr. Dr. Jacklyn Okello Alani  
**REGISTRAR (ACADEMIC AFFAIRS)**



**Copy to:**

- Deputy Vice Chancellor (ASA)
- Deans of Schools/Faculties
- In-Charge Students Affairs
- Chairpersons of Department

JOA/m



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Knowledge for Development