



# KIBABII UNIVERSITY

## ANNOUNCEMENT OF THE 10<sup>TH</sup> GRADUATION CEREMONY

### 1. DATE

Kibabii University wishes to inform **ALL** candidates who qualified for conferment of various Degrees and award of Diplomas and Certificates of **Kibabii University** in the **2024/2025 Academic Year** that the **Graduation Ceremony** will take place on **Friday 21<sup>st</sup> November, 2025**, starting at **8.30 a.m.** **ALL GRADUANDS AND GUESTS SHOULD BE SEATED BY 8.00 a.m.**

### 2. FEES AND CLEARANCE

Qualified candidates **MUST** clear **ALL** their **FEES** and initiate online clearance with the University before confirmation of inclusion of their names in the graduation list by **Friday, 5<sup>th</sup> September, 2025, at 4.00 p.m.** Students who do not fulfill both academic and financial requirements will not appear in the graduation booklet and, therefore, will not graduate.

### 3. GRADUATION AND CERTIFICATE AWARD FORM

Upon clearance of all fees, students who qualify for the award of a Certificate of KIBU **MUST** fill out an application form (**KIBU-EXA-F-004**) and submit to the Office of Registrar (Academic Affairs) by **Friday 5<sup>th</sup> September, 2025 at 4.00 p.m.** Candidates who do not wish or are unable to graduate in person may apply to graduate in absentia.

### 4. REHEARSAL

All graduands participating in the Graduation Ceremony **MUST** attend the rehearsal at the University Graduation Square on **Thursday, 20<sup>th</sup> November, 2025 at 9.30 a.m.** Graduands should be in full Academic Regalia and be seated by **9.00 a.m.**

### 5. ACADEMIC REGALIA

Graduands should pick academic regalia from their respective Schools/Faculties between **Monday, 17<sup>th</sup> and Wednesday 19<sup>th</sup> November, 2025** (8.00 a.m. - 5.00 p.m.). Graduation regalia should be returned on or before **Friday 28<sup>th</sup> November, 2025**. Failure to return the regalia by the indicated date will attract a penalty of **KShs. 800/= (Kenya Shillings eight hundred only) per day.**

### 6. GRADUATION CHARGES

The following mandatory non-refundable graduation charges for various categories of graduates, payable in Kenya Shillings, must be paid on or before **Friday 5<sup>th</sup> September, 2025, at 4:00 p.m.** The charges are payable through the **E-citizen** account. Please ensure that your **full name and registration number** are clearly indicated.



S/No	Graduation Category	Graduation Fee	Hire of Academic Regalia Fee	Alumni Fee	Total Graduation Charges
1	PhD	5,000.00	2,000.00	1,000.00	8,000.00
2	Masters	4,500.00	1,500.00	1,000.00	7,000.00
3	Post Graduate Diploma	4,500.00	1,500.00	1,000.00	7,000.00
4	Bachelors	4,000.00	1,000.00	1,000.00	6,000.00
5	Diploma	3,000.00	500.00	1,000.00	4,500.00
6	Certificate	3,000.00	500.00	1,000.00	4,500.00

## 7. ENQUIRIES

For more information, kindly contact the officer indicated below and/or visit the University website.

**Registrar (Academic Affairs)**  
Kibabii University  
P.O. Box 1699 – 50200  
BUNGOMA, KENYA  
Tel: 0701853387 or 0708085934  
Website: [www.kibu.ac.ke](http://www.kibu.ac.ke)  
Email: [registraraa@kibu.ac.ke](mailto:registraraa@kibu.ac.ke)  
[enquiries@kibu.ac.ke](mailto:enquiries@kibu.ac.ke)  
[admissions@kibu.ac.ke](mailto:admissions@kibu.ac.ke)

This advertisement can also be accessed on the University website: [www.kibu.ac.ke](http://www.kibu.ac.ke)

