

KIBABII UNIVERSITY

Office of the Registrar (Academic Affairs)

Internal Memo

From: Registrar (AA)

Date: 21st January, 2025

To: 9th Graduation Ceremony Graduates
(Att: Undergraduates)

Ref: KIBU/ACA/CORR.45/VOL.5

Subject: SCHEDULE FOR COLLECTION OF CERTIFICATES AND TRANSCRIPTS

This is to invite the Bachelors, Diploma and Certificate graduates of the 9th Graduation Ceremony held on 22nd November, 2024 to collect their Academic Certificates and Transcripts.

The schedule for collection of the Academic Certificates and Transcripts is as follows:

S/N	DATES	FACULTY/SCHOOL (PROGRAMMES)	SERIAL NO.
1.	Monday 27 th January 2025	School of Education (SOE) ▪ Bachelor of Education (Arts)	Serial No. 1 - 200
2.	Tuesday 28 th January 2025	School of Education (SOE) ▪ Bachelor of Education (Arts) ▪ Bachelor of Education (EDE)	Serial No. 201 - 366 Serial No. 1 - 31
3.	Wednesday 29 th January 2025	School of Education (SOE) Bachelor of Education (Science)	Serial No 1 - 250 (ALL)
4.	Thursday 30 th January 2025	School of Computing and Informatics (SCAI) ▪ Bachelor of Science (Computer Science) ▪ Bachelor of Science (Information Technology) ▪ All Diploma and all Certificate programmes	Serial No. 1 - 29 Serial No. 1 - 48
5.	Friday 31 st January 2025	School of Business and Economics (SOBE) ▪ Bachelor of Commerce - Finance Option - Accounting Option - Purchasing and Supply Chain Management - Human Resource Option	Serial No 1 - 164
6.	Monday 3 rd February 2025	School of Business and Economics (SOBE) ▪ Bachelor of Science in Cooperative and Entrepreneurship Management ▪ Bachelor of Business Management - Accounting and Finance Option	Serial No 1 - 24



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		<ul style="list-style-type: none"> - Logistics and Distribution - Finance 	Serial No. 42 - 59 Serial No. 60
7.	Tuesday 4 th February 2025	Faculty of Arts and Social Work (FASS) <ul style="list-style-type: none"> ▪ Bachelor of Criminology ▪ Bachelor of Social Work ▪ Bachelor of Journalism and Mass Communication 	ALL
8.	Wednesday 5 th February 2025	Faculty of Science (FS) <ul style="list-style-type: none"> ▪ Bachelor of Agricultural Economics and Resource Management ▪ Bachelor of Science (Agriculture and Biotechnology) ▪ Bachelor of Science (Agricultural Education and Extension) ▪ Bachelor of Science (Renewable Energy and Biofuels Technology) ▪ Bachelor of Science (Mathematics) ▪ Bachelor of Science (Chemistry) ▪ Bachelor Science (Physics) ▪ Bachelor of Science (Biology) 	ALL

NOTE: The Certificates will be collected on the specified dates from 8:00 am to 4:30 pm in the Examinations Office and you will be required to:

- (i) Clear all outstanding fees.
- (ii) Present yourself in person with the following documents:
 - a) Original National ID/Passport.
 - b) Original Student ID Card.
 - c) Online Clearance Certificate.

Please pay close attention to your serial number as indicated in the Graduation Booklet for the 9th Graduation Ceremony and strictly adhere to the corresponding date.

Thank you.


 Sr. Dr. Jacklyne Okello Alari
REGISTRAR (ACADEMIC AFFAIRS)

Copy to:

- Vice Chancellor
- Deputy Vice Chancellor (ASA)
- Deputy Vice Chancellor (AFD)
- Deputy Vice Chancellor (PPRI)
- Security Officer
- All Deans of Schools/Faculties
- All CoDs

JOA/mw-s



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