

KIBABII UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

INTERNAL MEMO

From: Registrar (AA)

Date: 9th December, 2024

To: ALL STUDENTS

Ref: KIBU/ACA/RAA/CORR.128/VOL.1

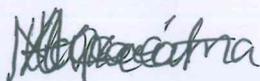
SUBJECT: REQUIREMENTS FOR SITTING EXAMINATIONS IN SEMESTER ONE 2024/2025 ACADEMIC YEAR

Reference is made on above the subject matter.

Semester One Examinations 2024/2025 Academic Year are scheduled to commence on **Friday, 10th January, 2025** and end on **Friday, 24th January, 2025**. All students must register and print an examination card. The student portal is open for registration of Regular, Special and Supplementary Examinations and closes on **6th January, 2025**. Students are guided as follows:

1. All PSSP students (undergraduate and postgraduate) **MUST** clear all the requisite School Fees before registering for examinations.
2. All Government Sponsored Students Year 3 & 4 **MUST** clear all School Fees and register for examinations.
3. All Year 1 & 2 students to clear the expected household fee and register for examinations.
4. Students with Supplementary Examinations **MUST** clear all the required fees for the affected course units and register for the specific examination papers.
5. Students with Special Examinations **MUST** clear all requisite fees and register for specific examination papers.

Thank you.



Sr. Dr. Jacklyne Okello Alari
REGISTRAR, ACADEMIC AFFAIRS

Copy to:

- Vice Chancellor
- Ag. DVC (ASA)
- Finance Office
- Dean of Students
- Security Officer

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Knowledge for Development